Auditing is done to make sure that the penalties recorded by control have been entered into the event file so that times and standings are accurate.

At the end of each run, the timing sheet and the penalty sheet will be given to the audit person. They will then compare the times and penalties against what is currently recorded in the timing computer.

Depending on the skill of the timing computer operator, the majority of penalties may already be entered, or none may be entered.

Auditing with the Audit Computer

If the networked audit computer is available, auditing is very simple. Just go through each line in Axware and compare it to the sheets given to you. If a penalty is not recorded in Axware, but is shown in the penalty sheet, enter it into Axware as such.
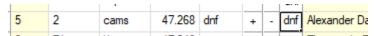
Cones

When you hear penalties called into control, try to add them into the computer. If you don't catch them all, no worries. To add a cone click the plus button until the number in the box represents the number of cones for the run.

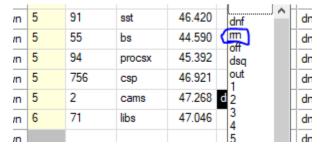If you accidentally entered a cone when none should be entered, hit the minus button.

DNFs

If the driver DNFs the run, select the DNF button.

Reruns

If a re run is called for the run, click on the box and select rrun,

The run number will be grayed out which will help with sorting how many runs that driver has done
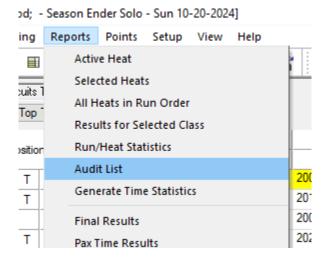

If a penalty is recorded in Axware but is not on the penalty sheet, it should be removed from Axware.

If a time must be manually inserted for a row, that unfortunately cannot be done on the audit computer and must be done in the timing computer.

Auditing Without The Audit Computer

Sometimes there are computer or network issues that prevent the audit computer from being used. When this happens, a couple more steps need to be taken to audit. In lieu of the computer and all the entries and data, the list of runs must be printed off and errors marked later in the timing server.

To print off the runs, have the computer operator go to Reports - Audit list on the timing server. A window will popup asking which rows you want to print off. Thankfully, the popup remembers which rows have been printed so for later runs it's easy to print the list. For example, if run one was 100 runs and you print rows 1-100, when you go to print the second runs, it'll automatically suggest runs 100-200 to print.

The audit list should be printed after each run and handed to the audit person along with the time and penalty audit sheets. If an error is found, mark it on the audit list, then when the

computer operator has time, tell them the line number and what to change. If it's a busy heat, the changes must be entered at the end of the heat.