

Board of Directors Meeting

Meeting called to order at 7:00 PM at Hogan's Restaurant, Bloomfield Hills, MI

Attendees: Mike McClintock, Pat Barber, Eric Penn, Jeremiah Mauricio, Scott Harvey, Sue Wiedbusch, Ken Wiedbusch, Jerry Shiloff, Mary Shiloff, Ed Arthur, Diane Arthur, Jennifer Merideth, Aaron Usher, Nathan Usher, Steve Balanecki

Agenda:

1. April meeting minutes were approved on line
2. Current Business
 - a. Follow up on Policy Discussion regarding Final Budget Reviews - final budgets are to be submitted to the board within 30 days after the event.
 - i. This is the same requirement as for submitting worker points. Mary reminded us that points may be submitted more than 30 days after an event. The event chair receives no points if submitted after 30 days, but the other volunteers would receive their points. Jerry advised us that John Blanchard has not submitted his list of worker points earned at the Driver's school at Waterford on April 26 & 27, 2014, so is ineligible to receive points.
 - ii. Jennifer informed us that she will make the requested changes, capitalizing Region, to the submitted policy rewrite. Steve B. moved to accept the changes as presented with the upcoming approved changes, and it was seconded by Scott Harvey. The policy rewrite was approved.
 - b. Raptor Club - The rental of cones was approved and Nathan will follow up with them to determine how many cones (rallycross) they will require. He believes they only want them for their paddock area, so does not expect any will be damaged beyond use.
3. Reports
 - a. Membership report - We currently have 1,338 members as of this morning, up 57 from last month's meeting. Fifty-two new members were added with 24 memberships either not being renewed or transferring to another region. Twenty-nine memberships were either renewed late and readded to our list of members or transferred to us from another region. The national office informed us that we are the number two Jumbo Region for growth last month behind Oregon. Seven members received service awards.
 - b. Website - Pat B. informed us that the link to Google Calendar has been integrated successfully onto our website. We have purchased the domain names drscca.com and .org but may continue to use our current website address. Jeremiah M. informed us that he knows someone who can create banners and we may want to have some made to promote our website at events. Pat informed us that progress on the new website has waned as the driving season began and work on integrating the Forum is still a top priority.
 - c. Open Exhaust - The newsletter was mailed to all members rather than one per household. We will either need to refine the list we provide to Pyramid for the next mailing or provide them with the instructions that only one issue should be mailed to each address. The deadline for the next issue is the end of this month and we need articles to be sent to Mike N. Jerry S. informed us that he has submitted an article to him for the next issue.
 - d. FSAE - Mike McC. presented the final budget and informed us that \$15.00 for a beer keg tap was not included as Keith Roberts did not get a receipt. Pat informed Mike that Keith should write and sign a note for the \$15.00 indicating there was no receipt so he can be reimbursed.
 - i. Our costs were reduced by renting a house for workers rather than reimbursing for hotel rooms. Pat informed us that there were some issues with the house rental and subsequent move into trailers. This housing is not available for next year's event, so we'll need to investigate alternatives.
 - ii. Mike thanked Pat B. and Tamara for handling the worker dinners this year as it allowed him to concentrate more on the event this year. He advised us that having the dinners at the campground significantly reduced our food costs. The costs were less as the pulled pork served at Saturday's dinner was left over from the regional race the previous weekend with the expense claimed on the race budget.
 - iii. Everything went fairly well.

- a) The number board used at the black flag station was not returned with the equipment. Mike McC. informed us that it was overlooked by the members who picked up the equipment as this item is only used by F&C at races. He recommended that any specialized items used during the endurance event should be returned to the equipment trailer by the turn marshals in the future.
 - b) Jennifer M. informed us that there were issues with the timing software that was provided by national office personnel who use it at FSAE Lincoln. They did not realize the software was not compatible with our hardware, an issue with licensing.
 - c) The timing equipment used during the skid pad event was upset by a cone that was hit by a competitor. Ken W. had our equipment available as a back up, but was never requested to set it up. Mike advised us that these issues will be reported at the FSAE wrap up meeting which is scheduled after the Lincoln event.
 - d) A discussion ensued about the roles of region and national SCCA personnel at this event. It was agreed that we need to take the leadership role for FSAE Michigan.
- e. Equipment
- i. Mike McC. informed us that the license plate tab is needed for the Fun Mover. Aaron provided the tabs to Bob Martin.
 - ii. Pat B. informed us that most of our fire extinguishers can be hydrostatically tested and refilled once they pass the test, saving us the expense of replacing them. He reported that ten were tested and refilled prior to the Grand Prix and has ten more to be checked. Jennifer M. mentioned that there are bottle pins in a drawer in the Fun Mover. Pat informed us that the pins are being replaced with a chain when the bottle is refilled, so we may not need the ones in the drawer.
 - iii. The Fun Mover needs a new muffler and tailpipe. It was recommended that Mike McC. have the work completed and submit the expense report for payment.
 - iv. Jerry S. reported that the logo patches on the flag bags have become detached. It was suggested that the iron may not have been hot enough to melt the glue on the back of the patch to secure the patch.
 - v. Ten additional flag sets are required for the Grand Prix and Mike McC. informed us that additional solo flags are needed for FSAE. Jerry S., Ed A., and Mike McC. will review our needs for these events.
- f. RE
- i. Pat provided us an update on the recent Jumbo Region conference call.
 - a) He stated that the majority of the discussion was about the new 'Lab', reported in the recent issue of SportsCar. It was created to develop new programs for the club, i.e., Starting Line School, hill climb, etc. He informed us that they were not interested in discussing the removal of divisional and regional articles from SportsCar magazine.
 - b) He informed us that he was interested in comments made by NER supporting FSAE Hybrid and suggested we may want to compare notes.
- g. Asst. RE
- i. Jennifer M. informed us that she is not interested in transitioning to the RE position when Pat's term expires, as that has been the normal path for the Assistant RE.
- h. Race
- i. Double Regional, Gingerman - Jerry S. submitted the final budget and informed us that we received a discount on the track rental as it was the weekend of Mother's Day and no other group was interested in renting the track that weekend. The event was profitable, benefiting SBR, WOR and ourselves, however we declared a loss once we subtracted the worker points from our portion of the profit. The same date is being considered for next year. The event was two weeks after the driver's school at Waterford Hills, allowing a new driver to get track time towards their competition license. He stated there were no organization issues and the three regions worked well together.
 - ii. Majors at Gingerman is scheduled for July 12 - 13, 2014 and workers are needed. Jerry informed us that flat tow vehicles are needed and requested anyone interested in the position contact him for further details. While this race conflicts with Waterford Hills schedule, Jerry will be the Race Chairman at this race and John Marcione will be chief steward at Waterford that weekend.

- iii. Grand Prix - Jerry advised us that this was a very good event and we had plenty of workers. He felt the hospitality team led by John Kytasty fed the volunteers very well. It was suggested that John could consider becoming a caterer after he retires.
 - a) Ed A. informed us that there were six F&C volunteers who have worked all twenty-five Grand Prix' in Detroit, from F1 to CART, to IndyCar and wondered if there was some special recognition we could provide them. Jerry S. suggested that we could do something at the banquet and recommended that this be discussed with Bob Pierson. Jerry informed us that there are volunteers from the other specialties who have also worked all of the Detroit Grand Prix.
- i. Solo
 - i. Starting Line School/EVO/Memorial Day events went well. Jeremiah M. informed us that we broke the previous attendance record for the school set last year with thirty-one students attending. Twenty-three participated in the EVO on Sunday and 173 for the Memorial Day Solo. There were no major problems at the Silverdome other than some pavement breaking up.
 - ii. Summer Heat had 122 participants. There were some no shows due to rain, but there were seven walk ups. Jeremiah informed us that he received some excellent feedback from participants about what they would like to see in the future.
 - iii. Electric Vehicle - Eric P. informed us there were only 5 entries at the event. Show attendance was also low and the event lost money. Pat B. reminded us that we agreed to participate with a forecasted budget of 15 cars. He suggested that Ray send an invoice to the Electric Vehicle club in order to offset the costs to the Region. The expenses include worker points, fuel, and insurance which was approximately \$120.00.
 - iv. There was a discussion about replenishing supplies in the Fun Mover. Jeremiah M. informed us that her purchased water for the last event and the coolers are currently filled. Jennifer M. suggested that we purchase toilet paper, especially for Oscoda if we use the same supplier for the porta-potties as last year. Pat B. advised us that he had requests for toilet paper at the last event because he had his motorhome.
 - v. Great Lakes Tech Center - Jeremiah cancelled the event as vehicles being stored on the property had not been removed and did not appear they would in time for our event.
- j. Rally
 - i. Ken W. informed us that the CAST in Stone and Letters of Intent rallies scheduled for June 7th & 8th met the projections. There were sixteen cars on Saturday and fifteen on Sunday. Rob Moran planned it well. He reported that of twenty-four legs, only four were tossed; one for a bad hose at a control, one for the wrong logic, and another for conflicting text on the instructions vs what was actually printed on the referenced sign. The event was adequately manned and he felt it was a successful event. Mary S. advised us that one team did not turn in the scores at the lunch break, providing the reason that it was not stated in the instructions to turn them in, only to stop at the MacDonald's. Ken stated that this was typical for that team, as they follow the instructions to the letter at every event. The rallies travelled approximately 270 miles each day, longer than the rallies we usually present. Scott H. compared the level to that of POR. Scott H. assisted Jennifer Glass with the scoring and they were not completely prepared as Jen was not familiar with the hardware and software.
 - ii. Midnight Monte will be held the first weekend in August. It will be chaired by John Kytasty and Evan Christiansen for Region points only.
- k. Rallycross
 - i. Scott H. chaired last months' event. Nathan reported that there were 60 competitors with 3 being turned away. The infield was used and held up for 2 heats before being rerouted. The next course lasted 1 heat as the ruts created by SFWD caused it to be moved. There were numerous course changes with only one competitor injured due to being burned on his legs due to a failed heater core. The incident report will still need to be filed as there was an injury. Ken W. reported that three timing hoses were broken, primarily because they were not being repositioned at the starting line due to deep ruts.
 - ii. The next event is at Marshal on June 14th. The cap is at 60 and 50 are currently registered.
- l. Treasurer
 - i. reports were sent to the board members via email.

- ii. Aaron advised us that he has forms for tax exemption on purchases if anyone needs them. Ken W. informed us that store policies are different from one store to another. Some require the purchaser to complete a form supplied by the store, while others simply request our Tax ID number. It was suggested that we consider using the exemption form for major purchases only.
 - iii. Aaron has not received the refused check for the Belle Isle rental from Ray so he can reissue the check to the State of Michigan.
4. Calendar Review
- a. Pat B. provided copies of the calendar in a monthly calendar format and the list format. It was agreed that we preferred the monthly calendar format.
 - b. The Vintage Race at Waterford Hills needs to be added to the calendar for July 26th and 27th.
 - c. The calendar format display is color coded for each specialty to identify the events.
 - d. Upcoming event budgets required
 - i. Solo - GLSS, Oscoda, scheduled August 15 - 17, 2014
 - ii. Rally - POR scheduled for September 6, 2014
5. New Business
- a. Event budgets
 - i. Rallycross - Nathan U. presented the budget for the August Rallycross scheduled for August 16, 2014 at Crystal. The entry fee was increased to \$50 this year. Scott H. moved to accept the budget as submitted and Jerry S. seconded the motion. The budget was passed.
 - ii. Aaron presented a revised Treasurer's Annual Budget to purchase a printer. He explained that he and Nathan share a printer, which is not conducive when one is away and the other needs a printer. A discussion ensued about using personal computers and peripherals for Region business. Pat B. suggested that any equipment that is needed should be discussed under new business and have a budget submitted. Jerry S. moved to accept the budget as presented and Ken W.. seconded his motion. The budget passed.
 - iii. Mike McC. suggested we consider discounting entry fees for Formula SAE students for our events. He felt this would be one way we could encourage the students to participate in our events outside of FSAE and grow our membership.
 - iv. Street Survival - Eric Penn advised us that he was contacted by FT Techno of America to support an event in October as we have in the past. Attendance will still be limited to students at Fowlerville HS and surrounding communities. The surrounding communities will only be offered space if it is not filled by Fowlerville HS students.
 - v. Jeremiah M. reviewed his revised annual Solo budget explaining the increase was due to the increase in the cost for the meeting room from \$150.00 to \$300.00. Jennifer M. moved to accept the revised budget and it was seconded by Scott H. Jerry S. asked why we were paying for a meeting room when other specialties are able to hold their planning meetings without renting a room. Jeremiah explained that he was only following what was done in the past.
 - vi. Pat B. thanked everyone for their efforts so far this season with the schedule and number of events we have held so far. He appreciated that everyone have been able to keep us on track.
6. July BOD meeting - July 9, 2014
- a. Meeting Location - The Box Bar & Grille, Plymouth, MI Jennifer M. will contact them to make the reservation.
7. The meeting was adjourned at 8:58 PM