

Jan 9, 2014

Board of Directors Meeting January 8, 2014
7:00 p.m. Box Bar, Plymouth, MI

Attendees: Pat Barber, Jennifer Merideth, Steve Balanecki, Aaron Usher, Eric Penn, Scott Harvey, John Kytasty, Mike Nienhuis, Jerry Shiloff, Nathan Usher, Ken Wiedbusch, Sue Wiedbusch, Jeremiah Mauricio, John Li

Agenda:

1. December meeting minute approval - Approved on line
2. Current Business
3. Reports
 - a. Race - the first event is a double regional scheduled on Mother's Day weekend (May 10 & 11) at Gingerman Raceway, co-hosted by Detroit, South Bend and Western Michigan Regions. Help is needed for everything.
 - b. Solo - Jeremiah reported that he is working with Ray Jason to transition everything over. A solo school is being considered.
 - c. Rally - the next rally is this coming Saturday, January 11th, headquartered in Waterford. Scott reported that he still needs some help.
 - Ken expressed his appreciation for Aaron's help grow the rally events the past few years.
 - Ken reported we are experiencing an increase in clock failures and he is doing his best to fix them. He is looking for used Timewise clocks, models 610 & 650, as replacements as they are no longer being manufactured.
 - d. Rallycross
 - i. Events - It was a good event the past Saturday with 55 entries. It was challenging at the beginning and got worse after snow was removed.
 - * The next event is scheduled for February 15th at I-96 Speedway and John K reported he registered today and was the 53rd competitor.
 - * Western Michigan Region is planning on hosting a few rallycrosses this year and plan on sharing the Crystal and I-96 Speedway sites we utilize.
 - * the final budget for the December event was presented indicating another profitable event.
 - * other sites were discussed
 - * more cones may be needed as some have been destroyed at the last couple of events
 - e. Treasurer
 - i. Financial status - reports were emailed to the board members earlier this week. There was a meeting in mid-December to review the equipment inventory. It was recommended that we remove items from inventory costing less than \$200 which resulted in approximately \$29,000 removed from inventory as a write off. The year end result of a loss of \$8,600 in income was due to the inventory write off.
 - ii. Aaron reported that he is creating event workbooks for each specialty that will self populate common items, i.e., site rentals, portapotties, etc. He intends to send them to the directors and event chairperson and may make them available on the website.
 - iii. Funds currently earmarked for specific items, i.e. equipment repairs, were recommended be returned to the general fund and withdrawn from that fund as necessary. The Funmover reserve fund will be zeroed out as we no longer charge individual events for the storage fees.

- iv. Insurance - Pat Barber reviewed our vehicle policy and informed us that our rate increased when additional names were added. John K. will investigate with other providers with the intent of lowering our premium.
 - v. It was asked if we have insurance that covers the board of directors and meetings. We do pay for this insurance and Jennifer M. informed us that headquarters provides this coverage at no expense to the region and suggested we investigate further in order to reduce this expense.
 - vi. Pat B. asked if anyone knew where our original charter from 1948 was located and the question was left unanswered. He will follow up with Bob Martin as he mentioned this is one document that is required if the IRS requests an audit.
- f. Asst. RE
- i. Awards Banquet (covered by P. Barber) The awards banquet is proceeding as planned. Jennifer M. informed us that she will be bringing the track designed for Matchbox and Hot Wheels cars as was used at last year's banquet. She recommended that we bring our own cars if we can.
 - 1. There are currently 70 members registered and expect another 25 to register before the banquet
 - 2. Jennifer M. asked if Jim Demmer Ford and Ralph Thayer Group had received special invitations for their sponsorship of our events. Jerry indicated he had provided information to Ralph Thayer and Pat asked if Marcus could contact Jim Demmer. It was suggested that each should receive a separate letter inviting them and providing complimentary registration.
 - 3. A suggestion was made to consider a slide show presentation, continuous loop, to run prior to dinner at next year's banquet.
- g. Equipment
- i. Update on the Inventory Audit - this was previously discussed with the Treasurer's reports
 - 1. Jerry advised he will provide Aaron and Pat with the serial numbers of the sound equipment in his possession.
 - 2. Jennifer asked if she needed to provide the serial numbers of the laptop being used by solo.
- h. Membership report - we have 1,233 members as of today, which is down 11 from last month. We added 3 new members and 1 rejoin since the last meeting. There were 15 members who either did not renew or transferred their membership to another region. Eighteen service awards were mailed.
- i. Website - John Li informed us that we have two options.
- i. One is to replace our current website with WordPress which can easily be read on smart phones, as well as provide the ability to update it quickly, also via smart phones. He has developed a test website.
 - ii. The other option is to reskin our current website which would be less time consuming, keeping our current forum posts, etc.
 - iii. Pat B. advised us that he has been working on a Google calendar which is 90% complete in the test version. The calendar could be accessed via calendar.google.com once all information is verified and it is completed.
- j. Open Exhaust - Mike N. indicated he would like to get an issue out at the end of the first quarter, March 2014. He would like to have a column for each specialty, possibly providing requirements for each type of event, i.e. Race, Rally, Rallycross and Solo.
- i. He needs material to publish the newsletter
 - ii. He would like to publish it quarterly at \$1,250 an issue, \$5,000 for the year.

- iii. He suggested we consider providing it electronically versus mailing one to each member household. One method may be to have members notify us if they want a copy mailed rather than sent electronically.
 - iv. Mike needs the material by March 1st to include it with the issue planned for publication the end the first quarter.
 - k. POR request - no recent information or contact regarding the use of POR on wearables
4. Perpetual Awards - All have been completed. Debra Neirinck is the nominee for the Tom Hallock award
5. Calendar Review - Pat B. provided a one page list version that is a 90 day look ahead and a page displaying the month of May in calendar format. It was mentioned that an all day event displays as a two day event due to the time used in the calendar when in list form. Update capability should be provided to all board members so we won't need to request the update through the web administrators.
- a. When reviewing the May calendar page a conflict between FSAE and the board's normal meeting day, 2nd Wednesday of each month, was noticed. Pat B. recommended we move the date for the May board meeting to May 7th and all agreed.
6. New Business
- a. Event budgets
 - i. Rally School - March 29th - John Fishbeck, Chairperson. Moved to accept the budget by Jerry, seconded by Scott. It was approved unanimously.
 - ii. Rallycross - March at Marshall - March 22nd - Jon Armstrong, Chairperson. Moved to accept by John K and seconded by Steve B. It was recommended that consideration be given to cancel the event if the facility is deemed unusable due to weather. Jerry mentioned that we need to be very aware of past incidents at this site. The budget passed unanimously.
 - b. Contact Information - It was recommended that the information on the form we send to the national office listing the region's officials should be reviewed and notify Steve of any incorrect information.
 - c. Authorized Buyers - There are five authorized buyers for items provided through the national office
 - i. Pat informed us that SPS is no longer contracted with the national office for SCCA Gear and the replacement supplier does not have our logo to put on apparel or merchandise. Steve advised him that SPS still is providing merchandise with our logo and he will send Pat the link to the website.
 - ii. Jennifer M. recommends we contact SPS to find out if we will still receive money for any orders placed via the link from our website as in the past.
 - d. By-Law Review
 - i. Article IV Section 1: Existing Region policies shall be reviewed and published annually. See below for comments
 - e. Policy Review
 - i. Business associated with Policy - discussion ensued
 - 1. Appointment of Detroit Grand Prix Committee
 - 2. Appointment of Pro Competition Committee (if required)
 - 3. Any Senior Worker License nominations (do we have a list of Senior Workers?)
 - 4. Sponsorships / Donations - it was recommended and accepted that this should be removed from the policies and established as guidelines with a note placed in the policies to refer to the guidelines.

- ii. Articles for update consideration
 - 1. Article I.A.19 Financial Policy-Budgets-19 Equipment Usage charges - Pat moved that we remove this from the Policies. There was no second as Jennifer M. advised us that there was a committee to review the by-laws and policies to make recommendations rather than send changes to the webmaster each month. She agreed to chair the committee made up of Pat, Ken W., Mike N. and John K.
 - 2. Policy addition for Capital vs. Non-Capital Expenditures. - \$200 Limit - committee to review
 - f. Creation of a Equipment Manager Position - Tabled until next month. Steve B. to review worker points provided to Ken W. and Mike McClintock for handling equipment at the events.
 - g. Annual budgets
 - i. RE - moved by Ken, seconded by Jerry. Approved
 - ii. Assistant RE - moved by Jerry, seconded by Ken. Approved
 - iii. Membership - moved by Jerry, seconded by Jennifer. Approved
 - iv. Open Exhaust - moved by Jerry, seconded by Jennifer. Approved
 - v. Race Director - moved by Pat, seconded by Scott. Approved
 - vi. Rally Director - moved by Pat, seconded by Scott. Approved
 - vii. Treasurer - moved by Pat, seconded by Steve. Approved
 - viii. Solo Director - moved by Steve, seconded by Pat. Approved
 - ix. Rallycross Director - moved by Steve, seconded by Jennifer. Approved
 - x. Conquest RV - submitted by John K for \$1,800 to replace the differential. There was no vote as the expense for repairs requires three quotes. John was authorized to proceed to get the quotes.
 - h. Street Survival - Eric P. informed us that coaches are now required to complete training and testing to assist with Street Survival this year.
7. Feb 12, 2014 Meeting Location at Mexico Lindo, Waterford, MI
8. Adjourn - moved by Steve, seconded by Pat at 9:25 pm