

Feb 12, 2014

Board of Directors Meeting  
7:00 p.m. Mexico Lindo, Waterford, MI

Attendees: Eric Penn, Steve Balanecki, Patrick Barber, Jerry Shiloff, Scott Harvey, John Kytasty, Aaron Usher, Nathan Usher, Jennifer Merideth, Mike Nienhuis, Ken Wiedbusch, Mike McClintock, Jeremiah Mauricio, Ed Arthur, John Li

## Agenda:

1. January meeting minute approval - On line
  - a. Posting of Event Budgets online - discussed at previous meeting
2. Current Business
  - a. Detroit Grand Prix Follow Up - all chiefs positions have been filled
  - b. Follow up on Policy Article 1.a.19 Financial Policy – Budgets Equipment charges - See 5.d. below
  - c. Policy addition for Capital vs. Non-Capital Expenditures. - a limit of \$200 was established for hardware or a consumable item
  - d. Creation of an Equipment Manager Position - to be discussed later
  - e. SCCA Charter - we need the original charter, not a copy of the original. Pat has learned from other regions that the IRS requires the original if/when they perform an audit. It was mentioned that it may be in Jennifer Glass' possession and Pat will follow up with her to verify. If it is not in her possession then we may need to request a replacement from headquarters.
3. Reports
  - a. RE
    - i. Awards Banquet follow up - Pat mentioned that the expense was more than we had planned. He thanked Aaron for the reminder about our tax exempt status as it saved approximately \$500.00 of expense. It was agreed that the venue and food were better than in previous years. We're still awaiting the photos that John Li had taken at the banquet.
    - b. Asst. RE - considering sending a survey to all members requesting input on what they would want at future banquets to increase participation and attendance.
    - c. Race - Jerry S. mentioned that we have a busy schedule this year between SCCA and Waterford Hills. Nearly every weekend has an event from the end of April through early June this year.
    - d. Solo - Jeremiah is attempting to lock down the schedule. There is a planning meeting scheduled at J.D. Racing in Novi on March 22, 2014.
      - i. A calendar for Championship Tour, Match Tour and Pro Solo events was presented
      - ii. A calendar displaying events scheduled in and around our region was presented.
      - iii. Eric Penn delivered a check from the SCCA Foundation for \$600 for hosting the Tire Rack Street Survival School this past Fall.
    - e. Rally - Scott H. informed us that the first rally of the year had 21 participants with mixed weather throughout the day. The first leg was the worst and our sweep crew was kept very busy retrieving vehicles from snow banks. The sweep crew was worn out by the end of the event.
      - i. Ken W. asked if anyone knew where the yearend trophy (copper bowl on a walnut base) was located. Pat thinks he may have it and will follow up with Ken.
      - ii. There are changes coming in TSD rally.
        1. SCCA will be going to calendar year qualifying in 2015
        2. Time allowances are going to be optional for rallymasters
          - a. GLDiv is soliciting opinions from all rallymasters who may want to keep them as a requirement.
        3. Stock Class will allow more sophisticated calculation, i.e., the use of Smart phones, I pads, etc. Mileage cannot be a direct read except if the device has GPS, then that input will be accepted.

- a. GLDiv is reviewing the requirements. The differentiation is that Stock Class will not have programmable odometers.
  - b. Rallies held by the Detroit Region will operate as usual unless we hold a National Rally, which Rob Moran is considering.
- f. Rallycross
- i. Events - the final budget for 1/4/14 was presented. Although there was a lot of towing of cars out of snow banks the event was still profitable.
  - ii. A revised budget for the event on 2/15/14 was presented. Nathan advised us that there is a five foot snow drift blocking a portion of the track. He has negotiated with the facility to use a portion of the grass lot which only has twelve inches of snow. The revised budget includes the cost to plow some snow. The event is still sold out at 60 cars with 3 on the wait list. Steve B. moved to accept the revised budget and Jerry S. seconded the proposal. It was passed unanimously.
- g. Treasurer
- i. Financial status - All reports were emailed to the board members prior to the meeting. The funmover fund has been zeroed out with the amount disclosed as income for the Solo Director.
    1. Our accounts are in better shape this year than last year
    2. Our auditor is pleased with our efforts to document the transactions
- h. Equipment
- i. No report
- i. Membership report - We have 1,246 members as of this morning, an increase of 13 over last month. We gained 18 new members, had 25 memberships that were not renewed and 20 memberships that were either late renewals or transfers. Sixteen service awards were mailed at the beginning of the month.
- j. Website - John Li recommended we move to a new CMS with Flickr or Facebook used for any photographs. John, Bryan Danielson, and Mike Burns have been working together to debug the current website. Aaron advised the board that we are paying Steve Couture \$125.00 per month, paid quarterly, for web support. We have access to the software but not the hardware. We are about ready to bring the calendar on line.
- i. It was recommended that we keep the current CMS through the end of this year to minimize disruption and make any major changes at the end of the year.
- k. Open Exhaust - Mike Nienhuis presented a sample cover page for the board's review and comments. The board accepted the cover page.
- i. Mike requested that all articles be submitted to him by March 1st and he will try to have rough drafts available at the next board meeting.
  - ii. John Li will submit banquet photos to Mike for the OE
  - iii. An electronic copy will be sent to all members having an email address. Hard copies will be mailed to all members with an opt out request to receive only an electronic copy.
  - iv. It was recommended that a hard copy of the latest OE be sent to new members. The chief of membership is to provide the list to the editor.
  - v. Ken W. informed us that he had received a welcome letter from the Rally Director when he rejoined SCCA several years ago as he indicated rally as his area of interest. It was agreed that the chief of membership would provide each specialty director with a list of new members who expressed an interest in that particular specialty when they completed their membership application. The list will be provided each month prior to the board meeting.
4. Calendar Review - a copy of the calendar for the next three months was reviewed.
5. New Business
- a. Event budgets
    - i. Regional Race scheduled for 5/10 & 5/11 at Gingerman. The flyer is being created now and will be available soon. Steve B. moved to accept the budget as presented and Scott H. seconded the motion. It passed unanimously
    - ii. Detroit Belle Isle Grand Prix - May 30 - June 1 - Steve B. moved to accept the budget and Jennifer M. seconded the motion. It passed unanimously
    - iii. Twilight Tour Rally - scheduled for 4/5. Scott H. moved to accept it and Jerry S. seconded the motion. It was passed unanimously

- iv. Solo - Starting Line/EVO School - Jeremiah advised us that the handbook is finished, as well as the contract. The contract defines the responsibilities for both national and regional personnel. The region would be responsible for paying for the site venue, but would be reimbursed by national. All fees would be passed along to students, so it needs to be determined if we should include a charge for the use of our equipment or not.
    1. Jeremiah provided sample budgets of the event with and without national reimbursements. It was agreed that there was not enough time for us to host a solo school on our own this year. Mike McC. informed us that he had chaired the solo school for three years and that it takes a lot of effort to put one together.
    2. The differences between the Starting Line School and a regional solo school were discussed.
    3. It was agreed that we would support the Starting Line/EVO School again this year, but consider rotating with a regional solo school every other year.
  - b. Rallycross - Nathan advised us that we received an email offer to sponsor a series. The sponsorship would provide a free helmet to the series champion at the end of the year and discounts on helmets for our members.
    1. Jerry S. mentioned that Keith Averill, one of our members, currently supports race with equipment and may be interested in supporting solo and rallycross. Jerry will contact Keith to advise him of the recent sponsorship offer and determine if he has any objections if we were to pursue it.
  - c. Race - Ed Arthur advised us that flag sets are needed for the Grand Prix. Flag sets currently used need to be created using flags borrowed from the other specialties. After a short discussion it was recommended that Ed send Jerry S. a list of the flags needed in each set and the total number of sets required. Jerry will create a budget proposal and submit it for on line review and voting.
  - d. Equipment - cones - A discussion about the number of cones currently on hand and our upcoming requirements ensued. It was agreed that 400 cones should be ordered. Aaron U. will verify who we ordered them from in the past and where they need to be delivered.
  - e. FSAE - the rental of a house at MIS for workers has been negotiated. It will cost less than reimbursing the expense of hotel rooms for workers at the event. It was determined that the insurance provided by SAE would cover the house rental. Pat indicated that he would sign the contract and a check would be issued by the region for the expense. The budget for housing expenses was previously approved.
  - f. Spring Training - It was agreed that we would inform the division that the region would cover the registration fee for any Detroit Region member and request they bill the region directly after the event.
  - g. Tax Statement for the SCCA Website - Aaron U. will email this to Pat B.
  - h. Policy Review - The proposed changes were reviewed and it was agreed that this topic should be left open for further discussion.
    - i. Loaning equipment to members - clarification is required on whether equipment belonging to the region can be loaned to members for personal use.
    - ii. Ken W. asked if the requirement to have three bids if an expenditure exceeds \$1,000 should be revised. After a short discussion it was agreed that the limit should be raised to \$2,500.
6. March 12, 2014 Meeting Location - proposed to meet at the Box Bar in Plymouth. Jennifer M. to reserve the room.
  7. Adjourn - moved by Steve B. to adjourn at 9:35 PM.